CACoP
Code Administration Code of Practice

Introduction

Welcome to the CACoP Newsletter, the voice of the Code Administration Code of Practice (CACoP). This quarterly newsletter from the CACoP Forum provides you with the latest information on cross-Code issues, important dates and key events.

In this edition, we will be covering:

- The Forum's forward work plan for 2022
- News and developments across the different Codes
- A closer look at how we are achieving CACoP Principle 10

If you have any feedback on this Newsletter or if there are any further items you'd like us to be covering, please contact your Code Administrator – our details are available in the Code Administration Code of Practice.

The Latest Forum Discussions

All the approved minutes from the latest CACoP Forum meetings are now available on the CACoP website.

Subscribe to this newsletter

You can now sign up to receive our newsletter directly to your inbox each quarter – visit the central CACoP website for more information.

The Forum's forward work plan for 2022

At the beginning of each year, the Forum will agree the plan of the actions it intends to complete over the upcoming 12 months. In 2022, the Forum, under the chairmanship of the Retail Energy Code (REC), has agreed it will progress the following areas:

- The Forum will be looking at how the standard release dates can be better aligned and co-ordinated
- It will deliver a check-list approach for marking the impacts of change on Parties in reports
- It will also develop a principle-based approach to ensuring consistency between different Codes' modification documentation
- The Forum will continue to review and enhance how the impacts on and benefits to consumers from change can be assessed
- It will also review the success of the central CACoP website and how this can be further enhanced, including developing central guidance notes for key processes

You can download a copy of the agreed 2022 Forward Work Plan from the central CACoP website, where you can also find the Forum's review of the work completed in 2021.

News and Developments

Alignment of Code release dates

The CACoP Forum is undertaking a review of the standard release dates in February, June, and November each year. Currently, the gas Codes tend to implement these standard releases on a Friday, while the electricity Codes that follow the standard pattern implement changes on a Thursday.

Following the merger of gas and electricity arrangements under the Retail Energy Code (REC), the Forum is investigating whether and how the dates and times of releases can be better aligned to facilitate cross-Code changes. Further consultation with stakeholders will be issued in the coming months to seek your views.

Alignment of Code release dates

The Cross-Code Steering Group (CCSG) works to review new changes and agree whether there are any other consequential changes required to other Codes, and who should be the Lead Code in progressing these.

The Codes then work together to ensure that the development, consultation and decision making are aligned so that Code Parties have a co-ordinated set of changes to consider.

Two current live REC cross-Code impacting Change Proposals are:

- R0017 'Invalid Requests for Site Technical Details' which is looking at when the D0170 'Requests for Meter Technical Details' should be sent. This work originated inside the Balancing and Settlement Code (BSC) Technical Assurance of Metering Expert Group (TAMEG). The BSC will be the Lead Code for this change.

- R0021 'Allowing REC accredited MEMs to de-energise and re-energise supply points independent of the Supplier' was raised because of Distribution Connection and Use of System (DCUSA) Change Proposal DCP394 'Allow any REC Accredited Meter Operator to De-Energise any Metering Point'. This change will introduce a new role for REC Accredited Metering Equipment Managers (MEMs) who will be able to work directly for property owners and occupiers, and not the Supplier Appointed MEM. They will be able to de-energise and re-energise a metering point to allow for the fitting of an isolator or installation of other equipment, such as Electric Vehicle charging points. The REC is the Lead Code for this change.

You can find more information on these changes on REC Portal by following the links above.

CACoP Products

The CACoP Forum has produced several items to help you navigate the cross-Code landscape:

- The Central Modifications Register, updated monthly, lists all the open modifications across all the Codes.
- The Horizon Scanner, updated every few months, summarises all the wider industry initiatives over the next five years which are expected to impact at least two of the Codes.

If there are any other items you would find useful and would like the CACoP Forum to consider, please let your Code Administrator know.

Principle Focus

We continue our look at the CACoP Principles, with the next being Principle 10. This Principle requires modifications to be consulted upon and easily accessible to Parties, with reasonable time for you to respond to these.

When Code Panels and Code Administrators set consultation response deadlines, we will take account of the complexity of the issue being considered, the timetable for the Modification, and the potential impact on you to respond. As a rule, we will always aim to provide at least 15 business days for you to respond. Where a Modification has been given Urgent status, we will provide a minimum of three business days, and ideally at least five, for responses.

Consultations are open to anyone to respond unless the relevant Panel agrees there is a clear and valid reason why any content should be limited to Code Parties. As part of this, we will provide a response form listing the questions we seek your input on, and details on where to submit your completed form.

We will collate all the responses received to a consultation into a single document and provide this with or as part of the Modification Report. We will also draw out the key points raised during Panel or Workgroup discussions and as part of any summary of view within the Modification Report.

We encourage you to provide as much information as you can in your responses to help with this discussion. However, we appreciate there may be information you provide that you don't want published publicly. In these cases, we can limit that part of your response to only the Code Panel and the Authority.

We always welcome your feedback on how we are doing and if there's more you think we could do. If you have any comments or feedback on this, your Code Administrator will be happy to listen and capture your views.

Dates for your diary

Upcoming CACoP Forum meetings:

- **8 February 2022**
- **8 March 2022**
- **12 April 2022**

Please email cacop@gemserv.com if you would like to attend and observe any of these meetings.

If you have any questions or feedback on this Newsletter or what you would like to see in the future, please email us at cacop@gemserv.com or contact your Code Administrator.

The next edition of this Newsletter will be published in April 2022.