

CACoP Forum meeting 31

12 October 2021, 10:00 – 11:30

Teleconference

Final Minutes

Attendee	Representing
Paul Rocke (PR) (<i>Chair</i>)	Gemserv
Josephine Dupont (JD) (<i>Secretary</i>)	Gemserv
David Kemp (DK)	SEC
Colette Baldwin (CB)	REC
Sandra Fawzy (SF)	IGT UNC
Claire Kerr (CK)	BSC
Jennifer Groome (JG)	CUSC, Grid Code, STC
Richard Colwill (RC)	DCUSA
Helen Bennett (HB)	UNC
Christopher McCann (CM)	D-Code
Jennifer Semple (JS)	Ofgem
Rachel Taggart (RT)	Xoserve
Chris Arnold (CA)	BSC
Vicky Allen (VA) (<i>part</i>)	National Grid ESO
Fiona Murray (FM) (<i>part</i>)	REC

1. WELCOME AND INTRODUCTIONS

The Chair welcomed attendees to the meeting.

The Chair stated that there were no apologies made for absence.

2. MEETING 30 MINUTES

The Secretary noted two sets of comments had been received from JS and a misspelling of a surname on the minutes from CACoP meeting 30 which took place on 14 September 2021. The Forum approved the minutes as modified.

3. ACTIONS UPDATE

Ref	Action	Update	Status
31/01	The Forum to consider the review of Applicable Code Objectives, seeking input from their respective Panels if beneficial, with a request for suggestion or comments to be provided ahead of the October 2021 CACoP Forum meeting.	The Forum raised and discussed comments under agenda item 11.	Closed
29/11	The Forum to provide a list of names and email addresses of those who require login details for the CACoP website, alongside a list of key Panel and Working Group meeting dates for 2021 by COP Friday 27 August 2021 .	All Forum members have now provided the relevant information. PR provided further information regarding the CACoP website under agenda item 8.	Closed
29/12	The Chair, the REC (CB) and the BSC (CK and GC) to determine whether the REC is able to take ownership of specific items on the Horizon Scanner previously owned by the SPAA.	CB noted the three items previously assigned to the SPAA. The REC was happy to pick up two, but felt one sat better with the UNC. CB also noted the REC horizon scanner. PR agreed the Forum should review this at a future meeting. Elxon (GC) will provide the Secretary (JD) with the current version of the CACoP Horizon Scanner for publication on the CACoP website.	Closed
30/01	The Forum members to provide comments to the National Grid ESO's draft Technical Code Consolidation consultation by 16 September 2021	National Grid ESO (VA) provided an update under agenda item 7.	Closed
30/02	Forum members to notify National Grid ESO of representatives for the steering group to take the Technical Code Consolidation project forward.	National Grid ESO (VA) provided an update under agenda item 7.	Closed
30/03	National Grid ESO to provide an update on the Technical Code Consolidation work at the 12 October 2021 meeting.	National Grid ESO (VA) provided an update under agenda item 7.	Closed

Ref	Action	Update	Status
30/04	The Secretary (HBu/JD) to provide the BSC (CK) with contact details for the CACoP Forum attendees to invite them to the Issue 97 Group.	The distribution list for CACoP members was sent to CK to be added to the Issue 97 Group.	Closed
30/05	The Forum members to consider how the New Cross Code agenda item can be reworked to ensure it is not duplicating information shared in the CCSG.	The Forum discussed this matter under agenda item 6.	Closed
30/06	The UNC (HB) to discuss the process for adding the Xoserve changes to the CMR with Xoserve (JR).	The UNC has had discussions with Xoserve and implemented a process to add Xoserve changes to the CMR.	Closed
30/07	The Forum to provide industry meeting dates for 2021 to populate on the website to cacop@gemserv.com by 24 September 2021.	All Forum members have now provided the relevant information. PR provided further information regarding the CACoP website under agenda item 8.	Closed
30/08	The Forum members to provide cross-Code updates and Newsletter items to cacop@gemserv.com by 29 September 2021.	No further items were raised by Forum members.	Closed
30/09	JG to provide a news article on the National Grid ESO consultation on the Technical Code Consolidation work to cacop@gemserv.com by 29 September 2021.	JG provided this article, which was added to the draft Newsletter content circulated to the Forum.	Closed
30/10	The Forum members to provide initial views and input on the review of the impacts section of Modification Reports for the next meeting on 12 October 2021.	The Forum raised and discussed comments agenda item 10.	Closed
30/11	Gemserv to submit the updates to the CACoP document to Ofgem for approval.	The CACoP document has been submitted to Ofgem.	Closed
30/12	The Secretary (HBu/JD) to issue the 2022 Forum meeting invites to members.	The invites for the 2022 Forum meetings have been distributed.	Closed

ACTION 31/01: Elexon (GC) to provide the latest version of the CACoP Horizon Scanner for publication on the CACoP website.

4. CROSS-CODE STEERING GROUP UPDATES

CB highlighted that, since the REC had gone live on 1 September 2021, there had been eleven REC changes raised, three of which had already been approved for the November 2021 release. There are five existing transitional issues brought forward from the MRA, and three are newly raised changes brought forward from industry Parties.

CB highlighted a cross-Code Impact from REC Change Proposal [R0010 'New Meter Types for Auxiliary Precautional Controllers'](#). Currently there is no way to identify new meter types that incorporate Auxiliary Proportional Controllers (APCs) outside of the DCC Smart Metering Inventory. Failure to correctly identify these could result in an incorrect meter type being assigned to a supply point. Failure to accurately record where meter types that incorporate APCs are installed at a property could result in the meter not being configured correctly by the Supplier. This may impact switching, timely and accurately billing, and industry settlements. Options need to be considered to accurately record what meter types that incorporate APCs. The REC is in talks with the SEC and the BSC regarding this matter.

PR reminded the Forum that the purpose of the Cross-Code Steering Group (CCSG) is to support the development of modifications and change proposals that impact multiple industry Codes. CB confirmed that there had only been two changes raised into the CCSG from outside of the REC so far from other Codes. CB noted [DCUSA 394 'Allow any REC Accredited Meter Operator to De-Energise any Metering'](#) which is seeking to widen the scope of the DCUSA to allow any REC accredited Meter Operator to carry out de-energisation and re-energisation works; previously only Suppliers could do this. CB noted SEC modification [DP169 'Managing SEC Obligations and Consumers Right to refuse a Smart meter'](#) and that there will be further engagement with the Working Group on this matter.

5. NEW CROSS-CODE CHANGES UPDATE

CM noted that the D-Code Compliance modification consultation closed on 7 October 2021. The next steps are to review the feedback received and prepare the report for the Authority, which will be issued to the Distribution Code Review Panel (DCRP) in December. CM also noted the [EREC G100 Issue 2 consultation](#). The purpose of this Engineering Recommendation (EREC) is to state the requirements for Customer Export or Import Limitation Schemes (CLS) that are used to limit the export to and/or the import from the Distribution Network of a licensed Distribution Network Operator (DNO).

DK reiterated SEC modification [DP169 'Managing SEC Obligations and Consumers Right to refuse a Smart meter'](#) that was discussed at the CCSG. Consumers have a right to refuse a Smart Meter. However, Suppliers are unable to comply with consumer requests to install a smart meter in 'dumb' mode. The SEC does not allow for the Devices on the Smart Metering Inventory (SMI) to be either installed and not commissioned (this is a transient state and not an enduring one) or to fit the

meters without also fitting the DCC provided Communications Hub. There is no concept, by design, of fitting a smart meter in 'dumb' mode.

DK also noted [DP182 'Improving Transparency of Election Results'](#). In a Panel or Sub-Committee election, where more nominations are received for candidates than there are seats available in that SEC Party Category, SEC Parties in that category will be invited to vote for their preferred candidate. The outcome of this vote is published, but the detailed breakdown of votes is not. The Proposer believes that the secrecy of election results is at odds with conventional transparency and normal practice in free and fair elections. Keeping such information, a secret could create a negative impression and be seen to dissuade SEC Parties from engagement and participation. The progression and outcome of this modification may be of interest to other Codes.

SF noted that [IGT 157 'Adding Local Authorities as a new User Type to the Data Permissions Matrix'](#) will be implemented on 19 October 2021.

The Forum **NOTED** the updates.

6. PROCESS REVIEW: CROSS CODE UPDATES

PR suggested the current cross-Code changes update be replaced by a standing CCSG update, with an opportunity for the National Grid ESO managed Codes and the D-Code (which are not covered by the CCSG) to also provide an update on any cross-Code change originating from their Codes. The Forum agreed with this approach, which will be implemented from the next meeting.

The Forum noted that not all stakeholders have visibility of the discussions at the CCSG, and it is imperative that they are made aware of any change. CB confirmed that the current CCSG meetings are only temporary while the group is established and will be transitioning into a virtual space with engagement carried out via the REC Portal. CB welcomed Forum members to register for a login to the REC Portal to access this information. The Forum agreed that any summaries of CCSG discussions could also be published on the CACoP website.

The Forum **AGREED** that the CCSG update will replace the cross-Code change update.

7. TECHNICAL CODE CONSOLIDATION UPDATE

VB updated the Forum with the ongoing [Digitalised Whole System Technical Codes](#) (WSTC) project. This project has been initiated in response to the energy Codes review from Ofgem and BEIS, recommending Code simplification and consolidation. The proposal is to consolidate the Grid Code and the Distribution Code. Six webinars have been organised before the consultation closes 12 November 2021. VB encouraged Forum members to respond to the consultation and for representatives to nominate themselves for the steering group to take the project forward.

JS highlighted that Ofgem are consulting on reforming codes, and consolidation is in scope of this and they expect to consult further on it. Ofgem would encourage ESO to be mindful of their ongoing work in this area as they progress. VA confirmed an Ofgem representative has been invited to the meetings.

Webinars dates and contacts details have been added to the slide pack that was sent to the Forum members.

PR requested VB return with the key outcome updates of the consultation in the December meeting.

ACTION 31/02: National Grid ESO (VB) to provide an update on the Digitalised Whole System Technical Codes project consultation outcomes at the December 2021 CACoP Forum meeting.

ACTION 31/03: The Secretary (JD) to send the slide deck for the Digitalised Whole System Technical Codes update to the Forum.

The Forum **NOTED** the update.

8. CENTRAL CACoP WEBSITE

PR highlighted that the launch date for the CACoP website will be within the next two weeks and demonstrated the CACoP website so far.

The Forum requested training and login details be provided. PR confirmed the login details will be provided when the website goes live and will provide dates for website training.

CB provided some thoughts on how to improve the website. PR confirmed that there will be an opportunity for future enhancements after going live.

The Forum **NOTED** the update.

9. OCTOBER 2021 CACoP NEWSLETTER

DK highlighted that the proposed content for the October 2021 Newsletter had been circulated as part of the meeting papers. A templated copy will now be prepared, with the intent being to circulate this to the Forum for final review in the week commencing 18 October 2021.

PR requested that an article highlighting the new version of the CACoP be added to the Newsletter if the changes are approved by Ofgem before it is finalised. PR also requested that the Newsletter's publication be delayed to ensure it can include the links to the CACoP website following its launch.

The Forum **NOTED** the update.

ACTION 31/04: The SEC (DK) to align the publication of the October CACoP Newsletter with the launch of the website.

ACTION 31/05: Gemserv (DK) to follow up with Ofgem with regards to approval of the new version of the CACoP.

10. DOCUMENTING THE IMPACTS OF CHANGE

PR highlighted that as part of the 2021 Forward Work Plan, the Forum agreed to undertake a review of the 'impacts of change' section of the Modification proposal forms and Modification Reports. This paper seeks initial views and input from Code Administrators to feed into this review.

JG gave an overview of National Grid ESO's current proposal form. The front page lists high, medium, or low impacts from the modification. The Proposer is also asked for the category of Party impacted. JG suggested providing a wider set of specific categories as a tick-list would help these to be more consistent. DK stated that the SEC has a tick list for the Party Categories impacted, with the list of 'Other SEC Parties' further sub-categorised. DK agrees that a predetermined tick list could be a worthy enhancement to ensure the User provides the relevant information.

PR agreed to produce a standardised template for other Codes to use, with the option to add their own tailored list depending on Party type and specific impacts.

The CACoP Forum **DISCUSSED** the current Impacts section in Modification Reports; and **PROVIDED** views on potential changes to these.

ACTION 31/06: Gemserv (PR/DK) to develop a template checklist of impacted Parties that Codes can adapt within their templates when recording the impacted Parties from a modification.

11. REVIEW OF THE APPLICABLE CODE OBJECTIVES

PR continued the discussion on reviewing the Applicable Code Objectives, to assess if they continue to align with the current drivers for change.

DK noted that the only notable omission seemed to be in relation to whether a change is beneficial to consumers. Currently, if a change would be beneficial to consumers, Code Panels cannot formally account for this when making decisions or recommendations on modifications as they are not part of the Code's Objectives.

A previous discussion with Ofgem concluded that the wider energy Code governance review will be the best place to pick these changes up. PR suggested that any recommendation made to Ofgem on this be deferred until a suitable point in this wider review. The Forum could then submit its views to Ofgem as part of a consultation response.

The Forum **AGREED** to provide its recommendation for changes to the Applicable Code Objectives by feeding this into the Ofgem and BEIS review on energy Code reform through an appropriate consultation.

12. ANY OTHER BUSINESS

CK raised an item of business regarding the recent increases in the forward market prices. Another Credit Assessment Price (CAP) review has been triggered under the BSC. On 5 October, the CAP rose to £137/MWh, then will rise again to £184/MWh on 21 October 2021. A consultation has now been issued proposing a further increase to £259/MWh. Credit Committee Members are concerned that

even the largest companies are going to struggle to post this level of Credit. CK questioned if CACoP Members would be able to identify if similar situations are happening in other parts of the market. DK stated the SEC have credit agreements and can check if this has been affected. HB recommended CK liaise with Xoserve who handles credit agreement.

ACTION 31/07: Forum members to review if their credit arrangements have been affected by the recent wholesale price rises and provide views to the BSC (CK).

CA raised an item of business relating to the proposal to change the standard release date for electricity Codes from Thursday to Friday, which has been led by the REC.

CB highlighted that the REC is a dual-fuel Code and so needed to align the dates previously used by the MRA and the SPAA. However, this matter is wider than just when the Code is updated, for example when are updates needed to central systems and when do related business processes need to change. FM agreed it would be good to discuss and understand where all the Codes are. It would be useful to know what systems are in scope and when cut-over times are.

RT noted that Xoserve's changes are made over a weekend. Due to the REC changes, Xoserve spoke to gas industry stakeholders who confirmed they would be comfortable with moving this to Thursdays.

CB believed the Forum would be the best place for an examination of this by all Codes. Rather than rush a response, the Forum need to develop a plan and understand what each Code's normal approach is to gauge the size of the issue. CA agreed a co-ordinated approach to change is needed.

PR agreed for the Forum to look into this, but noted this may need specialist knowledge, and potentially a specific session to discuss. They asked what timelines were around this, and also requested a clear question of problem statement be developed to inform the subsequent work. FM and CA agreed to work on such a statement and bring this back to the Forum.

Action 31/08: the BSC (CA) and the REC (FM) to provide a proposed problem statement regarding aligning release dates that can be present at the November 2021 CACoP Forum meeting.

Action 31/09: Forum members to provide a view of current systems affected by releases and the current cut over times.

CM asked who the best person would be to talk to regarding distribution lists for the Market-wide Half Hourly Settlement (MHHS) work. CK recommended the MHHS website and newsletter and agreed to pick this up offline.

Action 31/10: Elxon (CK) to liaise with the ENA (CM) over MHHS distribution lists.

13. SUMMARY AND MEETING CLOSE

The next CACoP Forum meeting will be held on 9 November 2021.

The Chair thanked everyone for attending and closed the meeting.