

CACoP Forum meeting 37

12 April 2022, 10:00 – 11:00

Teleconference

Final Minutes

Attendee	Representing
Tina Pearce (TP) (<i>Chair</i>)	Gemserv
Paul Rocke (PR)	Gemserv
Josephine Dupont (JD) (<i>Secretary</i>)	Gemserv
David Kemp (DK)	SEC
Colette Baldwin (CB)	REC
Talia Lattimore (TL)	IGT UNC
Chris Arnold (CA)	BSC
Jennifer Groome (JG)	CUSC, Grid Code, STC
Richard Colwill (RC)	DCUSA
Christopher McCann (CM)	DCode
Jennifer Semple (JS)	Ofgem
Helen Bennett (HB)	UNC

1. WELCOME AND INTRODUCTIONS

The Chair welcomed attendees to the meeting.

There were no apologies made for absence.

2. MEETING 36 MINUTES

The Secretary noted no comments were received on the minutes from CACoP meeting 36 which took place on 8 March 2022. The Forum approved the minutes as written.

3. ACTIONS UPDATE

Start date.	Action	Action Owner	Update	Deadline
31/09 12 Oct 2021	Provide a view of current systems affected by releases and the current cut over times.	The REC (FM) and the BSC (CA)	The Forum agreed to close this action. However, will reopen this as a discussion at the CACoP meeting on the 10 May 2022.	Closed
32/06 9 Nov 2022	REC performance team to summarise response to the Codes SoLR activity responses and provide further guidance.	Gemserv (PR)	Due to having no response from the REC representative on this matter, the Forum agreed to close the action.	Closed
36/01 8 March 2022	The SEC cross-code change impacts checklist is to be recirculated to the Forum.	The Secretary (JD)	The Secretary (JD) has recirculated the SEC's checklist.	Closed
36/02 8 March 2022	The UNC to add a field to the CMR to indicate MHHS impacts.	The UNC (HB)	The UNC (HB) to provide an update at Forum on the 10 May 2022.	Open
36/03 8 March 2022	CB to discuss with Andrew Margan the potential benefits of using the CMR to keep up to date with MHHS impacts at the CCSG meeting.	The REC (CB)	The REC (CB) has an upcoming meeting with Andrew Margan and will provide an update at Forum on the 10 May 2022.	Open
36/04 8 March 2022	TL to provide DK with a contact from the CSS Advisory Group to contribute to an article for the April newsletter.	All	The information has been provided.	Closed
36/05 8 March 2022	JD to arrange a workshop for all relevant Codes to discuss the recommendations from the Cross-Code Survey and share potential improvements and current best practice, and to gauge whether attendees would like the workshop to be an in-person meeting or virtual.	The Secretariat (JD)	Agenda Item 7	Closed

Start date.	Action	Action Owner	Update	Deadline
36/06 8 March 2022	The UNC to raise its proposed changes to the Modification proposal form template as an agenda item at the CACoP Forum meeting on 12 April 2022	The UNC (HB)	An update will be provided at the Forum meeting 10 May 2022.	Open

When discussing action 31/09, CA and FM considered that a decision had been made that Code Bodies that release on a Thursday will continue to do so. Feedback had underlined the problems that the Grid Code and Elexon might incur, such as lack of weekend system support staff, if release dates were on a Friday. The Forum determined that any conclusion or decision on this matter needed to be agreed by the Forum and incorporate all industry Codes' views and impacts. This will be discussed as an agenda item at the Forum meeting on 10 May 2022.

When discussing action 36/06, TL proposed that the Forum conducts a review of the template layout and format to outline if the template is fit for purpose. JG confirmed that a review of the proposal forms was completed in 2021 and that the forms were not completely standardised. However, suggested revisiting the proposal to standardise the forms and separating the guidance template as part of a recommendation from Ofgem. PR stated that with the aim of innovation and to improve process, many of the of the Codes have diverged away from the template's original intention. This will be discussed as an agenda item at the Forum meeting 10 May 2022.

ACTION 37/01: The discussion of 'aligning of industry release dates' will be reopened, to revisit the original purpose statement respective to all the Codes this will affect. The Forum members are to provide a list of release times and dates to assess potential impacts. JD this matter to the next Forum meeting agenda on the 10 May 2022 meeting.

4. CROSS-CODE STEERING GROUP UPDATES

CB highlighted Cross-Code changes raised through the Cross-Code Steering Group (CCSG) meeting in April 2022.

- [CUSA DCP 400: Commissioning of Works using shared Meter Operator services by the Crowded Meter Room Coordinator](#) – To allow Alt HAN Co, acting as a Crowded Meter Room Co-ordinator to commission necessary works, using a shared Meter Operator, to resolve meter room issues that enable the installation of Smart and Alt HAN equipment. In doing so, the Crowded Meter Room Co-ordinator would accept liability for such works on behalf of Energy Suppliers (for which the Crowded Meter Room Co-ordinator may need to become a DCUSA Party).

The Forum **NOTED** the updates.

5. RISK OF URGENT CHANGE DUE TO SANCTIONS

CA updated the Forum on the progression of the BSC Sanctions [Modification P438 Amending the BSC to Address Sanction Orders](#). An urgent request for Ofgem to approve the classification was raised on the 30 March 2022. An effect to a sanction order is a legal requirement, this Modification would allow Elexon to seamlessly give effect to sanctions orders. The current wording of the BSC includes no reference to sanctions. Given this, there is a risk that implementing sanctions or complying with a sanctions order would put BSCCo in breach of the BSC and open BSCCo up to potential claims from the designated entity subject to any sanctions, or from other BSC Parties if steps were taken that were not authorised by the BSC. This Modification seeks to remove this risk by introducing the concept of sanctions into the BSC, as a new Event of Default. CA outlined the time scales to be a month from designation to implementation.

The Forum **NOTED** the Update.

6. APRIL 2022 CACoP NEWSLETTER DATES

DK highlighted that the proposed content for the April 2021 Newsletter had been circulated as part of the meeting papers and included the following items:

- The Forum's new LinkedIn and latest news sites;
- News and developments across the different Codes; and
- A closer look at how Codes are achieving CACoP Principle 11.

The Forum agreed to include a piece on the cross-Code work around ensuring the Codes can accommodate any potential sanctions imposed by the government, and the BSC's request to progress P438 as an Urgent Modification.

The Forum also agreed to include an update on the consultation response published by Ofgem and BEIS following their response to the consultation on the design and delivery of the energy code reform from July 2021.

ACTION 37/02: CA to provide content regarding the work on sanctions and the progression of P438 by 14 April 2022.

ACTION 37/03: JS to provide content regarding the consultation responses on the 'Design and delivery of the energy code reform' by 14 April 2022.

The updated newsletter will be added to the CACoP website in the week commencing 18 April 2022.

The CACoP Forum **AGREED** the content of the CACoP Newsletter for April 2022.

7. PLANNING THE CROSS-CODE SURVEY WORKSHOP

The Forum agreed that the Cross-Code Survey workshop will be held virtually at 1pm on 3 May 2022. Codes will have the opportunity to discuss the recommendations from the 2021 Code Administrator

Performance survey along with the Forum's forward work plan, agree any improvements and form an action plan to address.

ACTION 37/04: The Secretary (JD) to circulate the Invitation and agenda for the Cross-Code Survey workshop.

8. ANY OTHER BUSINESS

JS had an item of business regarding the consultation response published by Ofgem and BEIS following their consultation 'Design and delivery of the energy code reform'. Ofgem will be setting the strategic direction for energy Codes, Code Administrators and Code Panels with be replaced licenced Code Managers appointed by Ofgem. The document was published 6th April and can be found [here](#). There will also be a webinar on the consultation response on Tuesday 26th April, which will outline the Government's policy decisions following the consultation, more details can be found [here](#).

The Forum **NOTED** the updates.

9. SUMMARY AND MEETING CLOSE

The next CACoP Forum meeting will be held on 10 May 2022.

The Chair thanked everyone for attending and closed the meeting.