

CACoP Forum Meeting 63

17 March 2026, 10:00 – 11:05, via Teams

Summary Notes

Attendee	Representing
Teri Puddefoot (TP)	Forum Chair
Andrew Hemus (AH)	Forum Secretary
Anshu Choudhary (AC)	Elexon
Ayesha Uvais (AU)	Retail Energy Code (REC)
Caroline Freimuller (CF)	REC, IGT UNC
Dovile Kvedyte-Corrigan (DKC)	Ofgem
Dylan Townsend (DT)	ElectraLink
Georgiana Severin (GS)	Smart Energy Code (SEC)
Helen Cuin (HC)	Gas Governance
Ivar Macsween (IM)	Elexon
Joe Henry (JH)	NESO
Kayleigh Neal (KN)	Smart Energy Code (SEC)
Oli Meggitt (OM)	Smart Energy Code (SEC)
Sarah Williams (SW)	NESO
Stephanie Catwell (SC)	ElectraLink
Talia Lattimore (TL)	REC, IGT UNC
Yvonne Reid-Healy (YRH)	Gas Governance

WELCOME AND INTRODUCTION

The Chair welcomed attendees to the meeting. No apologies were formally recorded.

1. CODE MODIFICATION PRIORITISATION

OM provided a comprehensive update on the ongoing cross-code modification prioritisation work, including Ofgem's revised timeline, the development of shared principles, and the anticipated impacts on templates and processes across codes.

- **Cross-Code Group Activities:** OG explained that a cross-code group, including representatives from various codes and Ofgem, has been meeting informally to share information, develop joint positions, and seek consistency and alignment in code modification processes, while recognising the unique objectives of each code.
- **Prioritisation Process and Timeline:** Ofgem clarified that publication of the decision notice on prioritisation is now scheduled for early May, slightly later than previously indicated, and that the process is intended to apply to all codes, not just those the newly licensed code managers.
- **Templates, Guidance Alignment and Register Impacts:** CACoP members highlighted that modification proposal templates, workgroup reports templates, and the modification register will require updates to accommodate the new prioritisation process. CACoP members discussed the history, current state, and future direction of modification templates, agreeing to review existing documents, consider interim alignment ahead of the introduction of licensed code managers. CACoP members noted that while there is broad alignment among current templates, differences exist, especially with online versus paper-based forms, and suggested a cursory check to ensure key principles are still reflected during the interim period before any code manager standardisation. CACoP members agreed on the need to provide aligned guidance to proposers regarding required information and expectations for prioritisation, with the possibility of sharing agreed wording and guidance across forms, web pages, and communications. Several CACoP members raised the point that with the introduction of licensed code managers, processes will become more standardised naturally, so major template overhauls may be premature and noted the future of CACoP itself is uncertain.
- **Principles Development and Sharing:** OG and IM noted that draft principles for prioritisation have been developed and shared with CACoP, with plans to further align and potentially share these with CACoP and other code representatives for broader input.
- **Engagement and Next Steps:** CF suggested presenting the prioritisation work to the Cross Code Steering Group (CCSG) due to limited overlap in membership with CACoP. CACoP members agreed to coordinate further engagement and share learnings across forums.

2. ACTIONS UPDATE

The following Actions were discussed:

Ref 0912/01 – Horizon Scanner

Ofgem provided an update stating there are not prescriptive about the format of the horizon scanner if the Terms of Reference are met, and the original intent is preserved.

CACoP discussed the ongoing difficulty in keeping a single consolidated horizon scanner up to date, raising questions about its value and sustainability. CACoP briefly discussed continuing with a consolidated view (with stronger commitment to maintenance) or moving to linking out to individual code horizon scanners.

CACoP agreed that a dedicated discussion should take place at a future meeting. **Action Ref 1703/01** was opened “Horizon scanner to be added as a substantive agenda item at the next meeting for a clear decision on purpose, content, and approach”.

Ref 0912/02 – 2024 CACoP Code Survey

The survey summary was shared for final comment. Further comments were received (including late updates), and these were acknowledged as received. Once the remaining inputs and chair comments are added, the survey summary will be published. CACoP agreed not to delay publication further or rework formats at this stage; alternative visual approaches can be considered for future surveys.

Ref 2502/01 – draft wording to update to CACoP Principles 12 and 17 and add Principle 18

Draft updates to Principles 12 and 17, plus a new Principle 18, were prepared by DT and reviewed with the Chair. The updated draft has been circulated to CACoP members (with tracked changes) for comment. Minor factual updates (e.g. organisational naming changes) were noted and incorporated.

Next step agreed: Members to share the draft with their respective panels for wider feedback. Feedback window agreed up to end of April.

Subject to feedback, the consolidated update will then be submitted to Ofgem for approval. Ofgem confirmed there are no immediate concerns with the proposed changes at this stage and explained that Ofgem's approval process for principle changes typically take a few weeks, depending on internal workloads, and that no major issues are anticipated with the current proposals.

Ref 2502/02 – biennial vs biannual

CACoP confirmed that the intended meaning is “biennial” (once every two years). The wording in the principles was updated to explicitly say “biennial” to remove ambiguity. No objections were raised, and CACoP agreed with the clarification. The action was closed.

Ref 2502/03 – Schedule monthly meeting and send invites

The Chair confirmed that monthly CACoP meetings have been scheduled and that invites have been issued. The action is now closed.

3. OFGEM UPDATE

Ofgem provided updates on recent and upcoming Ofgem publications related to energy code reform, including the second decision document, forthcoming consultations, and transitional measures.

- **Energy Code Reform – Second Implementation Decision:** Published 6 March. Includes calls for input, which members should review if relevant.
- **Upcoming publications (by end of March):** Ofgem / DESNZ joint response on:
 - Code Manager licence conditions
 - Code modification appeals
- **Energy Code Reform Phase 1 – Transitional Measures & Consequential Changes, covering:**
 - Day-one readiness for the new model

- Transitional arrangements
- Call for stakeholder views on required code changes

4. AOB

CACoP Website updates

CACoP discussed the need to update the CACoP website and templates, including removing outdated branding and ensuring all information is current, with members asked to review and submit changes by the end of the month. The Chair requested that members review the website for outdated information, such as logos, and submit any required updates by the end of the month for consolidated action. Action **Ref 1703/02**

Branding in CACoP templates

CF highlighted that CACoP templates still showed Gemserv branding and asked whether this should be replaced or removed. The Chair agreed to remove Gemserv branding from CACoP templates (rather than replace with Talan branding) to keep materials future-proof. Action **Ref 1703/03** taken by the Chair.

Ofgem performance indicators – call for input

CACoP discussed the Ofgem consultation on proposed performance indicators, including a question relevant to code modifications. CCSG is already preparing a response. CACoP members to review the consultation quickly and confirm via email whether CACoP has capacity to submit a separate response, given the 7 April deadline.

MEETING CLOSE

The Chair thanked attendees for their engagement and confirmed that minutes and actions will be circulated as soon as possible after the meeting.